

# Hustisford School District

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**District Office**

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**Heather Cramer**

District Administrator

**Jessica Holtz**

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**Jr./Sr. High School**

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**Clint Bushey**

Principal

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Director of Special Education

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**Heather Cramer**

Principal

## **Personnel and Policy Committee Minutes from Monday, December 6, 2021**

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, December 6, 2021, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; Clint Bushey, Principal; and Heather Cramer, Superintendent of Schools

### New Business:

- **Staffing Update**—Mrs. Cramer updated that there will be a board discussion related to contracts at the December board meeting.
- **Maintenance Update**—Mr. Bushey provided an update on the current maintenance/custodial staffing and projects being completed at school. He provided an update on the staff meetings being conducted. He provided an overview of the expectations of duties. The committee also discussed the future maintenance of the buildings and options that are available.
- **Return to School Plan Update**-- Mrs. Cramer provided a draft copy of the DPI required return plan for the ESSER III application. The document is a replication of the current plan that the district has but in the format required by DPI. Mrs. Cramer indicated that the plan will be submitted to DPI via a link that is on the district website.
- **Current School Board Opening**—As of the time of the meeting (12/6) there were no interested candidates.
- **ESSER Funding**—The committee was given an update on funding and the application. The committee discussed when information gathering from the community stakeholders will be gathered. The committee also heard an update on the funds provided by DPI from COVID relief funding. The district received nearly \$51,000. There are no limitations on the use of this funding. Mrs. Cramer and Mr. Bushey updated that they are exploring options for at-risk students.
- **Open Enrollment 2022-2023**—The committee reviewed the current policy and will recommend to the board at the January board meeting that the policy remains as it is currently written and that no limits are set for open enrollment.
- **School Safety Drills**—The committee reviewed the documentation from Mr. Bushey and Mrs. Cramer in regards to the lock-down drills. The board will need to approve them at the December 20 meeting. This is a WI DOJ annual requirement. The board will also approve the school safety plan.
- **Parent Transportation Contracts**—There are two parent transportation contracts for this year. The contracts will be on the December 20<sup>th</sup> meeting for approval.